



HORSE RACING ALBERTA

EXPENSE REPORT

DATE: October 1 - 31, 2024

Name: Nancy Retzlaff

Title: HRA Board Member

1) Travel

Travel Type	Expense Description	Date	Amount	Notes
HRA Board Meeting	Mileage	July 26, 2024	674.66	Camrose to GP & return
HRA Board Meeting	mileage	September 12, 2024	170.80	Camrose to Red Deer & return
Meeting with Minister Nally	mileage	August 27, 2024	116.51	
			<u>961.97</u>	

2) Conferences

Conference Name	Expense Description	Date	Amount	Notes
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3) Professional membership dues

Membership Type	Expense Description	Date	Amount	Notes
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HORSE RACING ALBERTA

Expense Report

HORSE RACING ALBERTA	
DATE <u>10-9</u>	
BATCH No. <u>2127-23</u>	
ACCOUNT NO.	AMOUNT
101000	.
<u>606000</u>	<u>1861.97</u>
ENTERED BY	APPROVED BY

1. Form to be fully completed, signed, and dated by individual requesting reimbursement
2. Expense reports to be submitted to immediate supervisor for approval prior to payment
3. Receipts, where applicable, are to be attached.
4. All travel must be authorized, in advance, by the Chief Executive Officer
5. *Directors will be reimbursed at a rate of \$0.61 per km for the first 5000 km driven and \$0.55 per km driven after that.

Name: Nancy
Retzlaff

Position: Director

Reason for Travel:

Board
Meetings
and
Meeting
with
Minister
Nally

						TOTAL	Office Use Only	
Month/Day	07/26/24	09/12/24	08/27/24				GST	Net
Travel from:	Camrose	Camrose to	Camrose to					
Travel to:	Grande Prairie	Red Deer	Edmonton					
Mileage: # km	1106	280	191			1577		
Amount @ \$0.61*	\$674.66	170.80	116.51			.		961.97
Amount @ \$0.55*								
Airfare								
Taxi/Bus								
Auto Rental								
Parking								
Hotel								
Other Accom								
Meals								
Meal Allowance								
Hosting								
Other (Specify) Travel time	300	300	300	sub 1 - honorarium -->			906	
TOTAL:	\$974.66	\$470.80	416.51			1861.97		

Details of guests hosted:

Signature:

Nancy Retzlaff

Date:

Oct 5, 2024

Approved: