



EXPENSE REPORT

DATE: May 1-31, 2023

Name: Brittany Davis

Title: HRA Board Member

1) Travel

Travel Type	Expense Description	Date	Amount	Notes
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HRA Board Meeting	mileage	May 26, 2023	196.71	Leduc
	accommodation	May 26, 2023	104.20	

300.91

2) Conferences

Conference Name	Expense Description	Date	Amount	Notes
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3) Professional membership dues

Membership Type	Expense Description	Date	Amount	Notes
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720, 9707 - 110 Street
Edmonton, AB T5K 2L9

Expense Report

1. Form to be fully completed, signed, and dated by individual requesting reimbursements
2. Expense reports to be submitted to immediate supervisor for approval prior to payment
3. Receipts, where applicable, are to be attached.
4. All travel must be authorized, in advance, by the Chief Executive Officer.

HORSE RACING ALBERTA		
DATE	6-28	
BATCH No.	2054-16	
ACCOUNT No.	101000	
AMOUNT	4.85	
	199.14	
ENTERED BY	CHECKED BY	APPROVED BY

Name: Brittany Davis Board HRA
Reason for Travel: For board meeting

						TOTAL	Office Use Only	
Month/Day	05/25	05/26					GST	Net
Travel from:	Home	Leduc						
Travel to:	Leduc	Home						
Mileage: # kms	204	204				408		
Amount @ .50	102	102				204		
Airfare						N		
Taxi/Bus								
Auto Rental								
Parking								
Hotel								
Other Accom.								
Meals								
Meal Allowance								
Hosting								
Other (Specify)								
TOTAL								

199.14
- 4.85
+ 2.42
196.71

Details of guests hosted: _____

Signature: _____ Date: _____ Approved: _____



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Brittany Davis
Site 13 Comp 16
Didsbury AB T0M 0W0
Horseracing Alberta

Room: 331
Room Type: QNQN
Number of Guests: 1
Rate: \$95.00
Clerk: MDK

Arrive: 25May23 Time: 06:35PM Depart: 26May23 Time: 12:29PM Folio Number: 53142

DATE	DESCRIPTION	CHARGES	CREDITS
25May23	Room Charge	95.00	
25May23	Gst-796939882rt001	4.89	
25May23	ABTL-Tourism Levy	3.91	
25May23	DMF-Destination Mktg Fee	2.85	
26May23	Visa		106.65
Card #: VXXXXXXXXXXXX4937XXXX			- 4.89
Amount: 106.65 Auth: 053841			+ 2.47
		BALANCE:	<u>104.20</u>
		0.00	

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