



## EXPENSE REPORT

DATE: June 1 - 30, 2019

Name: Kent Verlik

Title: HRA - Chief Executive Officer

### 1) Travel

Travel Type	Expense Description	Date	Amount	Notes
Stakeholder Engagement	Meal allowance	June 20 - 22, 2019	88.00	Lethbridge
Stakeholder Engagement	Meal allowance	June 30 - July 1, 2019	64.00	Millarville
Millarville Race/ Benefits presentation	accommodations	June 30 - July 1, 2019	209.91	Calgary

### 2) Conferences

Conference Name	Expense Description	Date	Amount	Notes
			361.91	

### 3) Professional membership dues

Membership Type	Expense Description	Date	Amount	Notes
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720, 9707 - 110 Street  
Edmonton, AB T5K 2L9

### Expense Report

1. Form to be fully completed, signed, and dated by individual requesting reimbursements
2. Expense reports to be submitted to immediate supervisor for approval prior to payment
3. Receipts, where applicable, are to be attached.
4. All travel must be authorized, in advance, by the Chief Executive Officer.

Name: Kent Verlik Board HRA

Reason for Travel: Stakeholder Engagement

Month/Day	20-Jun-19	21-Jun-19	22-Jun-19	30-Jun-19	1-Jul-19	TOTAL	Office Use Only	
							GST	Net
Travel from:	Edmonton		Lethbridge	Edmonton	Millarville			
Travel to:	Lethbridge		Edmonton	Millarville	Edmonton			
Mileage: # kms								
Amount @ .50								
Airfare								
Taxi/Bus								
Auto Rental								
Parking						\$0.00		
Hotel						\$0.00		
Other Accom.								
Meals								
Meal Allowance	\$32.00	\$24.00	\$32.00	\$32.00	\$32.00	\$152.00		
Hosting								
Other (Specify)								
TOTAL	\$32.00	\$24.00	\$32.00	\$32.00	\$32.00	\$152.00		

Details of guests hosted: June 20-22: HRA Committee and Board Meetings; June 30-July 1: Millarville Race Meet.

Signature:

Date:

July 23, 2019

Approved:



Wingate by Wyndham Calgary  
 400 Midpark Way SE  
 Calgary, AB T2X 3S4  
 Tel: (403) 514-0099 Fax: (403) 514-0090

07-01-19

<b>Kent Verlik</b>	Folio No. :	Room No. : <b>213</b>
<b>3 Norelle Terrace</b>	A/R Number :	Arrival : <b>06-30-19</b>
<b>St. Albert AB T8R 3V1</b>	Group Code :	Departure : <b>07-01-19</b>
<b>Canada</b>	Company : <b>Booking.com</b>	Conf. No. : <b>85297EC</b>
	Wyndham Rewards :	Rate Code : <b>SBK</b>
	Invoice No. :	Page No. : <b>1 of 1</b>

Date	Description	Charges	Credits
06-30-19	Room Charge	197.10	
06-30-19	Tourism Levy	7.88	
06-30-19	GST Room	9.86	<del>4.93</del>
07-01-19	Visa <i>Scoriotank Visa 1163</i>		214.84
<b>Total</b>		<b>214.84</b>	<b>214.84</b>
<b>Balance</b>		<b>0.00</b>	<b>- 4.93</b>
<b>GST: 1040894040 RT 0002</b>			<b>209.91</b>

This is your invoice, payment due upon receipt.

Guest Signature: \_\_\_\_\_

Please contact the Manager about any issues with your stay. Wingate Hotels or affiliates may contact you about goods and services unless you call 877-222-3297 or write to Wyndham Worldwide Hotels, Inc. 1 Sylvan Way, Parsippany, NJ 07054 to opt out. View our Wingate Hotel's website about privacy.

**Thank you for staying with us.**  
**It was our pleasure to serve you.**