



HORSE RACING ALBERTA

EXPENSE REPORT

Date: March 2019

Name: Mara Coote Freeman
Title: HRA Board Member

1) Travel

Travel Type	Expense Description	Date	Amount	Notes
HRA Committee meetings HRA Board Meeting	mileage	18-Feb-19	105.50	Leduc
	mileage	20-Feb-19	115.00	Leduc
	meals	18-Feb-19	10.90	
			<u>231.40</u>	

2) Conferences

Conference Name	Expense Description	Date	Amount	Notes
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3) Professional Memberships / dues

Membership Type	Expense Description	Date	Amount	Notes
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720, 9707 - 110 Street
Edmonton, AB T5K 2L9

Expense Report

HORSE RACING ALBERTA
DATE 3-13
BATCH 1813-14
JNT 5.51
606000
-002 225.89
ENTERED BY _____ CHECKED BY _____ APPROVED BY _____

1. Form to be fully completed, signed, and dated by individual requesting reimbursements
2. Expense reports to be submitted to immediate supervisor for approval prior to payment
3. Receipts, where applicable, are to be attached.
4. All travel must be authorized, in advance, by the Chief Executive Officer

Name: Mara Coote Freeman Board yes

Reason for Travel: Committee Sustainable growth Am then Regulatory PM BD

Month/Day						TOTAL	Office Use Only	
	18-Feb-19				2019-02-20		GST	Net
Travel from:	Home				Home			
Travel to:	Leduc				leduc			
Mileage: # kms	211				230	441		
Amount @ .50	\$105.50		\$0.00	\$115.00	\$0.00	\$220.50		
Airfare						\$0.00		
Taxi/Bus						\$0.00		
Auto Rental						\$0.00		
Parking						\$0.00		
Hotel						\$0.00		
Other Accom.						\$0.00		
Meals						\$10.90		
Meal Allowance						\$0.00		
Hosting						\$0.00		
Other (Specify)						\$0.00		
TOTAL	\$105.50	\$0.00	\$0.00	\$115.00	\$0.00	\$231.40		

Details of guests hosted:

Si
F/L

Mara Coote Freeman

11.27.18

Approved:



Wingate by Wyndham Leduc Edmonton Airport
 7120 Sparrow Drive
 Leduc AB T9E 8A5
 Tel: (780) 769-0079 Fax: (780) 769-0088
 GST # GST 5% 83510 3649 RT0001

02-21-19

Horse Racing Alberta 720-9707-110 St Edmonton AB T5K 2L9 CA Coote-Freeman, Mara	Folio No.	: 46477	Room No.	: 308
	A/R Number	: WIN-HORSE	Arrival	: 02-18-19
	Group Code	:	Departure	: 02-20-19
	Company	: Horse Racing Alberta	Conf. No.	: 85319EC012643
	Wyndham Rewards	:	Rate Code	: LK95
	Invoice No.	: 3057	Page No.	: 1 of 1

Date	Description	Charges	Credits
02-18-19	Room Charge	95.00	
02-18-19	Tourism Levy	3.80	
02-18-19	GST	4.75	
02-19-19	Room Charge	95.00	
02-19-19	Tourism Levy	3.80	
02-19-19	GST	4.75	
02-20-19	Direct Bill		207.10
Total		207.10	207.10
Balance		0.00	

HORSE RACING ALBERTA
 DATE 3-5
 RATE 1812-9
 TAX 4.75
 TOTAL 207.35
 606000
 -002

ENTERED BY	CHECKED BY	APPROVED BY
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Guest Signature: _____

Please contact the Manager about any issues with your stay. Wingate or affiliates may contact you about goods and services unless you call 877-333-6683 or write to Wyndham Worldwide Hotels, Inc. 22 Sylvan Way, Parsippany, NJ 07054 to opt out. View our Wingate website about privacy.

Thank you for staying with us.
It was our pleasure to serve you.



HORSE RACING ALBERTA

EXPENSE REPORT

Date: May 2019

Name: Mara Coote Freeman
Title: HRA Board Member

1) Travel

Travel Type	Expense Description	Date	Amount	Notes
HRA Committee meetings	mileage	29-Apr-19	116.00	Leduc
HRA Board Meeting	mileage	1-May-19	116.00	Leduc
			<u>232.00</u>	

2) Conferences

Conference Name	Expense Description	Date	Amount	Notes
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3) Professional Memberships / dues

Membership Type	Expense Description	Date	Amount	Notes
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720, 9707 - 110 Street
Edmonton, AB T5K 2L9

Expense Report

HORSE RACING ALBERTA
DATE 5-27
BATCH 1825-39
UNT S.S2
606000
-002 226.47

ENTERED BY	CHECKED BY	APPROVED BY
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1. Form to be fully completed, signed, and dated by individual requesting reimbursements
2. Expense reports to be submitted to immediate supervisor for approval prior to payment
3. Receipts, where applicable, are to be attached.
4. All travel must be authorized, in advance, by the Chief Executive Officer

Name: Mara Coote Freeman Board yes

Reason for Travel: Committee Sustainable growth Am then Regulatory PM BD

Month/Day	29-Apr-19			2019-05-01	TOTAL	Office Use Only	
						GST	Net
Travel from:	Home			Home			
Travel to:	Leduc			leduc			
Mileage: # kms	232			232	464		
Amount @ .50	\$116.00		\$0.00	\$116.00	\$0.00	\$232.00	
Airfare					\$0.00		
Taxi/Bus					\$0.00		
Auto Rental					\$0.00		
Parking					\$0.00		
Hotel					\$0.00		
Other Accom.					\$0.00		
Meals					\$0.00		
Meal Allowance					\$0.00		
Hosting					\$0.00		
Other (Specify)					\$0.00		
TOTAL	\$116.00	\$0.00	\$0.00	\$116.00	\$0.00	\$232.00	

Details of guests hosted:

Si
F/L

Mara Coote Freeman

11.27.18

Approved: